



“Capitolizing” on the Tides of Change

NAFSA: Association of International Educators Region I Conference
October 27 – 30, 2004 – Red Lion Hotel, Olympia, Washington

CALL FOR PROPOSALS

Priority deadline: Friday, June 18, 2004

Final deadline: Friday, July 2, 2004

You are invited to submit proposals for this fall’s NAFSA Region I Conference, to be held October 27-30, 2004 in beautiful Olympia, Washington. At the conference, you will find inspiration, explore solutions to common and not so common issues, discover new tools and practices, and have four days to network with colleagues from around the region.

The conference theme this year is *“Capitolizing” on the Tides of Change*. Over the past year, many changes have taken place in our profession. How can we benefit from what we have **learned**? How can the challenges faced inspire us to think and react creatively? What can be preserved from the past and what should be washed away with the tide? The Region I team welcomes proposals that will contribute to learning and the exchange of ideas around the conference theme.

Call for Proposals

Chairs and presenters of proposals submitted prior to June 18 **and** accepted for the conference will be eligible for a \$25 discount on conference registration fees. Up to four individuals per proposal may qualify for the discount. Discounts will only be granted to those individuals listed on the original proposal form. Please note that only complete proposals will qualify for the discount. One discount of \$25 per person maximum, regardless of the number of proposals submitted.

The final deadline to submit proposals is Friday, July 2. Please email, mail or fax completed proposal forms to:

Ron L. Witzak, Associate Director	Phone: 503.725.8246
Education Abroad, Office of Int’l Affairs	Fax: 503.725.5320
Portland State University	Email: witzakr@pdx.edu
632 SW Hall St., Room 206	
Portland, OR 97201	

Conference Thematic Threads

The Region I team has created five threads to guide in the creation of content for the conference. Submissions are invited that address ideas related to the conference threads. Below, each thread is identified and briefly defined. Questions are provided to inspire, not limit, creative thinking. Writers will be asked to identify a thread when submitting a proposal. If you have questions about the threads, please contact a Region I team member. The current team list can be found at (<http://www.region1.nafsa.org>).

The five threads are:

- **Global Workforce Development** – Preparing students and current professionals for employment in a global environment. How do business leaders define global workforce needs? What defines a globally prepared individual? How can study abroad students maximize their experience abroad and successfully market it at home? What new relationships with business and government are building the capacity of international education?
- **Management and Leadership** – Skill-building and information to help international educators meet the demands of their position. How are campuses bringing international perspectives into their academic programs and communities? What models of program leadership work best? What new information will assist international educators in doing their work?
- **NAFSA Tackle Box** – Fundamentals for international educators in all areas. Can one remain ethical in ever-changing times? What is the best way to communicate information to students? What key immigration issues have emerged and what are their implications on campus and for our students?
- **Global Hot Topics** – New developments in national and multinational policies in education and beyond. How does war influence the culture of our campus and community? How do changing student profiles affect our work and programming efforts in study abroad? homestay? international services offices? What is the most effective plan for crisis communication?
- **Personal and Professional Life** – Exploring ways to take care of your whole self at work and beyond. Does your office need an extreme makeover? How can volunteering/service learning enhance your career and motivate you personally? What is the best way to deal with difficult people? Do healthy, fit professionals really exist?

Types of Conference Sessions

In addition to selecting a thread, writers will be asked to identify a presentation format. Seven different formats are available to choose from:

- **Traditional Session (1.5 hours)** – A panel or presenter covers content in a traditional classroom style format. Session may be interactive in nature.
- **Workshop (Half or whole day)** – An in-depth look at a particular topic often presented by several individuals. Delivery method varies with topic and audience size.
- **From Start to Finish (1.5-3 hours)** – A hands-on project that gets people actively involved throughout the session. Projects might include the development of a draft budget or year-end report, planning calendar, brochure or handbook.
- **Poster Session (1.5 hours)** – A visual presentation in which materials pertaining to a particular program or issue are displayed in an open area for all to view.
- **Roundtable Discussion (30 minutes repeated over 1.5 hours)** – Multiple, on-going discussions that allow participants to explore several issues during the session. Discussions tend to be informal and may involve a briefing on a topic or offer an opportunity for focused problem solving.
- **Energy Break (30 minutes)** – A short opportunity designed to rejuvenate conference attendees mentally and/or physically. May be an activity or training on a tool used to energize anyone and everyone involved with international education.
- **Offsite Visit (Please indicate time needed)** – A visit to a local school, embassy, business or organization related to one of the conference themes.

For most session formats, hand-outs are encouraged; please plan to bring an adequate number for all session attendees.



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Please type or print all information exactly as you would like it printed in the conference program. Priority deadline for proposals is June 18; final deadline is July 2.

Session title (please limit to 10 words): _____

Type of session:

- | | |
|--|--|
| <input type="checkbox"/> Traditional | <input type="checkbox"/> Roundtable Discussion |
| <input type="checkbox"/> Workshop (half day or whole – circle one) | <input type="checkbox"/> Energy Break |
| <input type="checkbox"/> From Start to Finish | <input type="checkbox"/> Offsite Visit (time needed = _____) |
| <input type="checkbox"/> Poster Session | |



Thematic thread:

- Global Workforce Development
- Management and Leadership
- NAFSA Tackle Box
- Global Hot Topics
- Personal and Professional Life

Please attach a brief description (100 words or less) of the proposed session.

Chair name and title: _____

Chair institution and address: _____

Phone: _____ **Fax:** _____ **Email:** _____

Presenters (name, title, organization, email address and phone number):

Continued

Please indicate preferred days and times of presentation (NAFSA Regional Chair will make final assignment):

Wednesday, October 27

- Morning (workshops, energy break)
- Afternoon (workshops, energy break)

Thursday, October 28

- Morning (workshops, energy break)
- Afternoon (sessions*, energy break)

Friday, October 29

- Morning (sessions*, poster session, roundtable or energy break)
- Afternoon (sessions*, poster session, roundtable or energy break)



Saturday, October 30

- Morning (sessions*)

* Sessions include: Traditional, From Start to Finish, and Offsite Visits

All proposals must be received no later than Friday, July 2, 2004. Complete all pages and keep a copy for your files.

Submit proposals to:

Ron L. Witzak, Associate Director
Education Abroad, Office of Int'l Affairs
Portland State University
632 SW Hall St., Room 206
Portland, OR 97201

Phone: 503.725.8246
Fax: 503.725.5320
Email: witzakr@pdx.edu

Proposal checklist:

- Proposal form (2 pages)
- Brief description of proposed session (100 words or less)
- Equipment and Facilities form—follows on page three



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EQUIPMENT AND FACILITIES FORM

Session title: _____

Chair: _____

Phone: _____ **Email:** _____

Estimated audience size: _____

Room Set-up:

All rooms will be set up theater style, with a head table and four chairs.

This arrangement is acceptable.

This arrangement is not acceptable. Please arrange the room as described below:

Audio-Visual Equipment:

All sessions will have an easel, flipchart, and markers. Please evaluate your other AV needs carefully. We encourage you to request the technology needed for an effective presentation, without incurring unnecessary expenses. We regret that due to cost factors, LCD video projectors will not be available. Also, please note that additional fees will apply to last minute requests.

Items listed above acceptable.

In addition to the above, the following is requested:

Microphones (How many? _____)

Overhead projector and screen

VCR and monitor

Slide projector and screen

Other: _____



Signature of session chair: _____

Please submit this form with your session proposal form. A total of three pages along with a brief description of the session will constitute a complete proposal packet.