From: Nancy Bacon [nbacon@world-affairs.org]
Sent: Monday, September 15, 2003 3:11 PM
Cc: Michele Anciaux Aoki
Subject: Resource Fair on September 18

Dear Resource Fair participant:

Just a few more days until the Summit and Resource Fair. Here is some logistical information:

SET-UP: We will be in the space at the far end of the Summit room in the HUB Ballroom (Student Union Building, 2nd Floor) on the UW campus. Starting at 8:30am, the tables will be labelled for set up anytime during the day. If you plan to be there all day, you may put your things out anytime after 8:30am. We will provide a map and catalog of the fair so that everything is clear. Should you have any questions, a number of people can help you (names you can look for include Nancy Bacon, Dana Slocomb, and Loretta Ferguson.)

Anyone coming just for the resource fair should plan to be there by 3:00pm. We will whip the room into shape once the Summit is over. If you have displays that take a long time to set up, I suggest you plan accordingly. Please use the table that you are assigned. Expect people mingling around, though we will try to keep them at bay.

Each organization will have HALF of a six foot table (so you have roughly 3' to plan for). The exceptions to this are: JSIS Outreach Centers, WAC (handling all overflow organizations), and WSAME. To my knowledge, table cloths are NOT provided.

Parking is best in Padelford. We can not reimburse for parking.

PARTICIPANTS: At last count, around 90 people signed up for clock hours, which translates into attending the afternoon session. This doesn't include anyone who does not want clock hours. Michele is sending numbers along as they come in. To be sure, you should probably count on 150-200 people walking through the resource fair.

ELECTRICITY: We have put the four people who requested electricity (Allan Hirsh, Neeti Gupta, Susan Golden, and Sally Mackle) against the wall. You need to provide your own power cords, etc. If you were expecting electricity and are not listed here, contact me right away or do without.

END TIME: You should plan to be there until around 5:00pm. At 4:30, many people will peel off for the workshops, but some may linger. At 5:00pm it is hasta la vista... oh no, that's the California resource fair.

INTRODUCTIONS: Originally, before 47 orgs signed up, we thought about going around the room and having orgs introduce themselves. Now I think we need to economize and have each org simply say the name of their organization and their name in particular. At 3:45pm I will grab the microphone and announce that we are doing this. We will start at one end of the room and go around.

ADDITIONAL ORGS: We are full... we can not handle any more organizations at the fair.

VOLUNTEERS: We will have 4-6 volunteers there helping out. Since this is an all-volunteer resource fair, feel free to help out if you see need.
WHAT RESOURCES ARE APPROPRIATE: This fair is intended to help K-12 teachers learn about community organizations that support world studies and give them hands-on resources to bring back to the classroom. To that end, appropriate resources include: web-site information, curricula, resource lists, project descriptions, etc.

TEACHING RESOURCE FOR INTERNATIONAL EDUCATION GUIDE: It is at the printer right now! We will have print and CD-Rom versions available. Once the hub-bub of Thursday is over, it will be planted on our website for any and all organizations to link to. We prefer on-line use... it is a lot cheaper.

WORKSHOPS: From 4:30-6:30 we have 2 discussions on world issues taking place. More information is below.

NAME TAGS: We will be doing nametags for all resource fair people so teachers know who you are.

I looking forward to seeing you all on Thursday,

Nancy

Inside/Outside: Multiple Perspectives on Issues Facing our World
Today, 4:30-5:30pm
Presented by the World Affairs Council & the Foundation for International Understanding Through Students, University of Washington
Featuring a panel of international students from diverse world regions
What better way to find out about the issues on the minds of people around the world than to sit down with a panel of international students who have one foot here in the United States and the other in their home country. During this moderated discussion, we will talk about the latest current events and how they are being discussed and taught elsewhere. It launches the Council/FIUTS "Global Teach" series that promotes an understanding of the world through firsthand connections.

Global Trends & How to Teach About Them, 5:30-6:30pm
Presented by the Jackson School for International Studies, University of Washington
Featuring Professor Resat Kasaba, Professor of International Studies, JSIS/UW & and Professor Mary Callahan, Assistant Professor of International Studies The University of Washington's Jackson School for International Studies is a national leader in promoting in-depth study about global trends and international issues. Professors Kasaba and Callahan teach courses that explore world political economies, ethnicity and nationalism, and development in the Middle East and Southeast Asia respectively. Together with Jackson School outreach staff, they will lead a discussion on global trends and how to teach about them.

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The World Affairs Council creates forums for discussions on issues of international importance. Its Global Classroom program connects teachers and students with international ideas, resources, and people.

"There is much to be done, but there are also so many of us to do the work. What is important is that each person take a part of it. When we recognize that a journey of a thousand miles begins with a single step, we are empowered to take that first step, however small or large it might be."

- Dr. Oscar Arias, Nobel Peace Laureate and former president of Costa Rica, at the Council's 2002 World Citizen Award Banquet